

Andrew Montez

Maintenance Technician

Austin, TX

andrewmontez76@yahoo.com

210-616-1396

Universal License/ EPA certified

CPO Certified

Certified Electrical Maintenance Technician

Knowledge of Fair Housing Laws

HVAC License

Authorized to work in the US for any employer

Work Experience

Service Supervisor

Greystar - Austin, TX

June 2016 to Present

Work orders

Knowledgeable of ops in one site

On call

Maintain make ready board

Scheduling carpet cleaners paints etc.

Maintaining staff

Preventative maintenance etc.

Ordering Materials

Understand the budget

Service Technician

Rise Apartmetns (Greystar) - Austin, TX

May 2016 to June 2017

Responsibilities

walk units on construction for final punch list

Preventive Maintenance

Make Ready

Pools chemical Check

Work Orders

On Call

took care of property when JD (service supervisor) was gone out of country for 2 weeks. (ordering , emails, make ready board,)

Awards won

won Property of year

Maintenance Technician/ Painter

Stonemark Management - Austin, TX

April 2013 to May 2016

Responsibilities

Make ready, on call for 600 units, painting, pools, grounds, work orders.

Skills Used

Make ready, on call for 600 units, painting, pools, grounds, work orders.

Maintenance Technician

Sutton House Apartments - San Antonio, TX

February 2010 to March 2014

Responsibilities

Make Ready technician, window/glass replacement, sheet rock repair , tile work, patch work

Prepping & painting apartments

Water heater installation

Food Disposal installation

Grounds keeping

Maintenance of pools; vacuuming, pH and chlorine testing

AC maintenance

Electrical work

Basic knowledge of Plumbing

Multitasking

Prioritizing

Providing excellent customer service

Completing all work orders in a fast and efficient manner

Completing inventory

Porter

Churchill Park Apartments - San Antonio, TX

January 2009 to January 2010

Responsibilities

-Pool maintenance

-Maintain grounds

-Landscaping

Education

HVAC

Central Texas A/C and Refrigeration School - Austin, TX

2016 to 2016

General Studies

San Antonio Community College - San Antonio, TX

2008 to 2009

High School Diploma

Churchill High School - San Antonio, TX

2001 to 2005

Additional Information

References

JD 512-573-4757

Mandy 512-791-6469

Travis 512-786-4986