

Property Management Career: Maintenance Technician

CAREER DESCRIPTION

A Maintenance Technician is responsible for keeping the appearance of the property in excellent condition, both inside and out. There are no typical days, as change is a constant. Daily responsibilities could include running work orders, (electrical, plumbing, HVAC, etc.), appliance repairs and exterior maintenance. In addition, maintenance technicians often have to respond to afterhours emergencies. Therefore, being on-call is part of the job responsibilities.

SKILL SET

- **Ability to use power tools**
- **Communication** (Written follow-up, ability to explain solutions to resident issues, etc.)
- **Organization** (Keeping track of work orders and keys)
- **Ability to multi-task** (Handle and prioritize everyday work orders and emergencies)

PERSONALITY TRAITS

- **Friendly** (Willing to assist residents in need)
- **Caring** (Empathetic to resident problems)
- **Ownership** (Takes responsibility and pride in work)
- **Self-Motivation** (Able to work/troubleshoot independently)

PREVIOUS JOB EXPERIENCE

- Contractors (Plumbing, electrical, HVAC, general, painters, etc.)
- Construction workers
- Mechanics

EDUCATION

- High School diploma/GED
- Associate's degree from technical college
- Trade certifications desirable

Maintenance Technician Career Path

Salary Range: \$12.65-\$25.43/hr

